Republic of the Marshall Islands

OFFICE OF ENVIRONMENTAL PLANNING AND POLICY COORDINATION (OEPPC)
OFFICE OF THE PRESIDENT
Majuro 96960

2008

Internship Program at the OEPPC

Eligibility: College Graduates, Graduate School Students, Law School JD or Combination of Educational Background and related work experience

Field of Study include: Areas of study include: Environmental Policy, Environmental Science, Natural Resources Management/Policy, Public Policy, Management/Administration, International Affairs, Research and Policies, Law, Public Administration, Development Studies, Communications and Pubic Awareness.

Program funded by: National and International partners

Purpose: Provide a place of training eligible and potentially great Marshallese and/or other International candidates desiring to help the Marshall Islands progress towards its national priorities and goals in sustainable development. The Intern will then be able to help build capacity and institutional strengthening in development issues, including a combination, of management and administration, planning, organization skills, programme management and, where appropriate, work on Marshall Islands/Pacific Island Environmental development issues, including international affairs.

Area of Concentration: Opportunity to assist in the following areas:
(1) Assist Director coordinate and analyze Treaties and relevant international affairs including the Rio Conventions (UNFCCC, UNCBD, UNCCD), CSD and other related Treaties and international agreements under the management of OEPPC
(2) Micronesia Challenge coordination and advice (3) Assist Director in the area of Planning focusing on Project development to support existing programmes

Internship Exam: A list of questionnaire will be given to short-listed candidates.

Important Experiences: Understanding of World issues particularly in Climate Change issues, strong background in management, planning, socioeconomic issues and policy advice and treaty negotiations. Have experience in public administration and/or related fields.

Internship Period: At least 3-4 month internship from July 2008 – October 2008. (Note: Start date can be adjusted only if necessary for applicants based on school schedule and/or required logistical matters but must be approved by OEPPC.

Travel to and from station: OEPPC encourages interested candidates to seek travel assistance from their Universities or other means to pay for Travel to and from the RMI. Nonetheless, OEPPC will seek financial assistance based on needs.

International Opportunities: where appropriate, opportunity to shadow OEPPC at regional/international Meetings depending on funding availability

Stipend: Stipend or termed salary is competitive and dependent on educational background and work experience. Payment to be made bi-weekly or monthly in accordance with national laws. Stipend will be provided for the duration of the Internship.

End of Internship: The Intern is expected to prepare and submit a report to the OEPPC. Evaluations for Interns/OEPPC will be carried out at the end of Internship.

Further Opportunity with the OEPPC: An intern who satisfactorily completes the period of internship and duties may apply for full-time work with the OEPPC.

Interested Parties: Forward a Resume and Cover letter addressed to Director OEPPC either via our mailing address, fax and/or email address:

Mailing Address
OEPPC
P.O. Box 975
Majuro, Marshall Islands 96960

Fax: (692)625-7918

Email: oeppcrmi@gmail.com,
deb.manase@gmail.com
and copied to yumiko.crisostomo@gmail.com

Should there be any queries, please contact Ms. Deborah Barker-Manase, Deputy Director OEPPC. Email address is: deb.manase@gmail.com and Mr. Lowell Alik, Chief of Administration/Finance email: oepprmi@gmail.com

Interested Applicants:

1. A Cover Letter addressed to Desmond, Yumi Crisostomo, Director OEPPC. Please, indicate why you are interested in internship. Should emphasize work experience and academic and/or future work plans and any other info that may help with the selection process. Cover page up to 2 pages long single space.

2. Resume or CV

3. Three (3) Letters of Recommendation based on (work experience and academic background)

4. Opening of Internship Ad: March 15

5. Deadline for submission of all needed: April 25.

6. Short-listing of Applications May 05.

7. Inform all applicants and short-list May 15

8. Interview via Phone or other means: May 20-25

9. final decision/selection of applicant: no later than May 30

10. Start Date: first Week July 2008