

## Staff Meeting

01/17/07

Facilitator: Fred

Present: Mary, Meena, Betsy, Joe, Marjorie, Fred

### New eProcurement authorizations

- Mary will forward e-mail about new procedures that will allow all staff to create orders on eProcurement

### Report from Meena regarding progress on new JISAO spotlight articles and hot item article for NOAA

- Meena informed us that there's a new spotlight article in the works on Nick Bond, and she's trying to have one on Vasily as well. In addition, we may try to do one on Nancy Kachel. Meena has forwarded several "in the news" articles to Fred for placement in our website, and she is working on the hot item article

### Update on Fred and Cara's trip plans

- Cara and Fred will be attending the annual CI meeting in Silver Spring, MD next month; Mary asked the staff if they had issues/questions they'd like answered at the meeting. Cara will also be going to Howard University and to City College in NYC at that time to meet with people at those institutions regarding diversity issues and possible collaborations in that area

### Update on computer support plans

- Mary informed us of the status of getting new computer support. We'll likely be using the Nebula service from C & C; if we go with them it will be rolled out over several weeks/months